

Approved 3/25/2025
St. Mark's Episcopal Church
Vestry Meeting Minutes
February 25, 2025
Vestry Meeting
Via Zoom, 7:00PM-8:45PM

Attendance

- *Vestry Members Present:* Michele Morgan (Rector), Martha Huizenga (Junior Warden), Travis Beaty, Doug Padgett, Kristina Keenan, Katherine White, Mary Ellison, Ben Flowers
- *Vestry Members Absent:* Jim Brooks (Senior Warden), Elizabeth Becker, Todd Thorpe, Meg Platt
- *Officers:* Randy Marks (Clerk), Doug Ammon (Treasurer), Frank Nickerson (Assistant Treasurer for Bequests and Special Gifts), Patricia Leitner (Manciple)
- *Clergy:* Caitlin Frazier (Assistant Rector)
- *Guest:* Kenn Allen

Actions

- January 28, 2025, [W Vestry Minutes, 1-28-2025](#) Approved unanimously.
- February 2, 2025, [W Vestry Minutes. 2-2-2025](#) Approved unanimously.
- 2025 [W Annual Meeting Minutes. 02-02-2025](#) Approved unanimously.
- The Vestry sets the 2026 Annual Meeting for February 8, 2026. Motion: Travis; Second: Doug; Approved unanimously.
- The Vestry approves the [2025 Parochial Report](#). Motion: Martha; Second: Mary; Approved unanimously, Katherine abstaining.
- The Vestry appoints Patricia Leitner as Manciple. Motion: Martha; Second: Doug; Approved unanimously.
- The Vestry approves the David M. Storey, Inc., proposal for \$87,230 for organ cleaning and repairs using combined funds from the

Vanguard Building Reserve and the Holtkamp Organ Endowment Fund (pending approval from the Endowment Board). Motion: Travis; Second: Martha; Approved unanimously, Michele abstaining.

- The Vestry approves the [Youth and Family Ministries Shrove Tuesday fundraiser](#). Motion: Doug; Second: Martha; Approved unanimously.

Reports

Rector:

- Vestry Retreat will be March 7-8.
- Michele laid out the Vestry [meeting schedule](#) for the year.
- Vestry members [serve as liaisons](#) to Pillars and committees and Michele announced [assignments](#).

Annual Meeting Debrief:

- Consensus was that the meeting went well and that we could have communicated better both in advance and at the meeting. .
- Possible improvements included sending information about the voting process, the agenda, etc., out in advance; announcing voting procedures several times during the meeting; and improving the registration process.
- We have a [folder](#) on the shared drive for information about how to conduct annual meetings.

Junior Warden:

- Martha introduced our new Manciple, Pat Leitner (see appointment action above).
- Martha submitted her [Report](#) prior to the meeting and elaborated briefly on several projects : the boiler pump, a Clerestory stained glass window, drainage outside the kitchen.
- The new E-Space calendaring system is close to launch on the website.

Gaffey Bequest:

- Kenn Allen submitted the Gaffney Bequest Committee [report](#) prior to the meeting.

- He identified Raiford's priorities as the building, music program, endowment, and accessibility improvements.
- The Rector and Wardens will determine the approval process.

Treasurer:

- Doug submitted his [Report](#) in advance of the meeting. January saw a small surplus and good investment returns. We now have 269 pledge units (41 new)
- The Vestry discussed and approved the Finance Committee recommendation to fund the repair of the organ (see above).

Discussions

Migrants and the Church

- Kristina discussed the [Diocese's workshop](#) on migrants.
- Michele says she will schedule a Rector's forum.
- The Episcopal Church joined a lawsuit about Immigration and Customs Enforcement (ICE) access to churches.

Reparations

- Michele explained that she, Caitlin, Elizabeth, Jan Lipscomb, Kenn Allen met after Don Lipscomb's presentation to the January Vestry meeting.
- We have obligations as a Parish to Diocesan reparations process.
- She will be setting up a Reparations and Repair group. Caitlin will convene its first meeting on February 27.

Respectfully submitted
Randy Marks, Vestry Clerk