

APPROVED 4/23/2034

**St. Mark's Episcopal Church
Vestry Meeting Minutes
February 27, 2024
In Person & Via Zoom, 7:00PM-8:40PM**

Attendance

Vestry Members Present: Michele Morgan (Rector), Jim Brooks (Senior Warden), Martha Huizenga (Junior Warden), Hank Donnelly, Jan Lipscomb, Meg Platt, Nick Rogers, Travis Beaty, Elizabeth Becker, Doug Padgitt, Kristina Keenan

Vestry Member Absent: Todd Thorpe

Officers Present: Randy Marks (Clerk), Doug Ammon (Treasurer), Frank Nickerson (Assistant Treasurer for Special Gifts & Bequests)

Guests: Lydia Arnts (Seminararian), Raiford Gaffney

Consent Agenda

The following items were approved in one motion:

- The Vestry approves the following minutes:
 - [September 26, 2023, Vestry Minutes](#)
 - [October 24, 2023, Vestry Minutes](#)
 - [November 28, 2023, Vestry Minutes](#)

- [January 23, 2024, Vestry Minutes](#)
- [February 4, 2024, Vestry Minutes](#)
- The Vestry appoints the following officers:
 - Frank Nickerson as Assistant Treasurer for Special Gifts & Bequests.
 - Nick Simons as Risk Manager.
 - Rosemary Harold as Vestry Counsel.

Moved by Elizabeth, Seconded by Meg
 APPROVED Unanimously

Reports

Rector's Report: In addition to noting her written [report](#), Michele covered:

- Caitlin Frazier Ordination:
 - Vestry Action: Vestry members state that, in our opinion, Mary Caitlin Frazier is a confirmed communicant in good standing of this Parish and possesses such qualifications as would be fitting for ordination to the Priesthood.
 Moved by Meg, Seconded by Elizabeth; APPROVED Unanimously.
 - Jan will circulate a letter for Vestry members to sign attesting their support.
- Michele is working with Kenn Allen (Archives) regarding our history of benefiting from members who benefitted from labor of enslaved persons.
- Cease Fire Sign: Michele discussed the wisdom of putting a sign in the courtyard saying "Cease Fire Now." After some

discussion, she said she would bring the issue to the next Vestry meeting.

Junior Warden's Report: Martha reviewed her [report](#).

Senior Warden's Report: Jim discussed:

- Recent Parish Retreat, highlighting the [notes](#).
- Claggett Retreat, including a first cut at a [Retreat Daily Timeline 2024](#)
- Vestry Liaisons, Jim and Michele discussed:
 - The [role](#) of liaisons.
 - The current [line-up](#). Michele will circulate an email explaining open positions and asking for assignment requests.

Treasurer's Report: Doug A. presented the [Treasurer's Report](#).

Finance Actions

Penniman Designated Fund:

The Vestry discussed a [report](#) on changing the Fund's authorized uses and took this action:

The Vestry authorizes the Treasurer to approve expenditures from the Penniman Designated Fund in these categories:

- Room and board for Christian Ed retreats for Sunday School teachers up to 100%.

- Room and board for class retreats for the participants of Belonging Class (formerly Life, Community, and Faith, or LCF) up to 100% subsidization.
- Room and board for any participant needing monetary support for any other Christian Education class retreats as needed with approval of the Christian Ed Co-Directors.
- Babysitting costs for any Christian Education Class participant covering either retreats or regular class sessions with approval of the Christian Ed Co-Directors.
- All other Christian Education expenses that meet the spirit of the donor to enable participation in and operation of St. Mark's classes and that are recommended by the Christian Co-Directors and approved by the Treasurer.

Motion made by Nick; Second by Jan. APPROVED Unanimously. Michele Abstaining.

Michele & Jan will work on a note to thank the family.

Vanguard Reserve Accounts:

The Vestry authorizes the following officers of St. Mark's Episcopal Church as additional signers on Vanguard Accounts ending -6651, ending -9674, and ending-9737: James Brooks, Senior Warden and Douglas Ammon, Treasurer. James Brooks was elected Senior Warden at our Annual Meeting on March 4th, 2023. The Vestry appointed Douglas Ammon as Treasurer on February 4, 2024. Frank Nickerson retains signature authority for Vanguard Accounts. The Vestry re-appointed Frank Nickerson as

Assistant Treasurer for Special Gifts & Bequests on February 27, 2024.

Motion made by Hank; Second by Elizabeth.

APPROVED Unanimously

Youth and Family Ministries Director Compensation:

- The Vestry authorizes the Treasurer to pay a \$2000 bonus to the Director of Youth and Family Ministries to reflect his work in 2023 directing the Sunday School.

Motion made by Nick; Second by Doug P.

APPROVED Unanimously.

- The Vestry authorizes the Treasurer to increase the 2023 budget (including benefits and taxes) to reflect a \$49,000 salary for the Director of Youth and Family Ministries.

Motion made by Doug; Second by Elizabeth

APPROVED Unanimously, Meg & Michele Abstaining

Respectfully submitted,

Randy Marks

Vestry Clerk