



Minutes of the Vestry

September 27, 2022

The Vestry convened via Zoom conferencing platform for the September meeting on the 27th at 7 pm. The following were in attendance.

Clergy: The Reverend Chris Philips, The Reverend Michele Morgan

Wardens: Linell Grundman, Sr. Warden; David Wellman, Jr. Warden

Vestry: Chris Berendes, Edna Boone, Brent Bickley, Katherine Buchanan, Harrison Donnelly, Janet Lipscomb, Jeb Ory, Nick Rogers

Officers: Randy Marks, Treasurer; Frank Nickerson, Assistant Treasurer for Bequests and Gifts, Kim Bayliss, Register

Guests: Raiford Gaffney

Opening Prayer –

Led by Rev. Chris Phillips

Report of the Rector -

- Happy to have Michele back from sabbatical
- Canvass going well

Report of the Sr Warden -

- Canvass kick off update
- Preview of consideration of a Charter for the Membership committee

- Shared details of 10/16 forum on welcoming
- Personnel committee working on elevation of Chris Phillips to Associate Rector
- Security Committee in formation

Report of the Jr Warden –

- Readyng the boiler and HVAC systems for the winter in the next several months will consume more money from the Repairs and Maintenance account.
- Roof, gutter and landscape sprinkler inspections will occur later in the Fall.
- The Fabric Committee met on September 13th and discussed
 - Budget – Several members are helping develop the 2023 proposal for the property.
 - Sexton – We are investigating how a part-time sexton could support the work of our Parish Administrator, Maintenance Contractor (PMM) and other maintenance and repair contractors and help keep the building well maintained.
 - Repair Nave Doors – We will meet with a historic preservation consultant next month to better understand the regulatory constraints we may face, and the process required when we seek governmental approval for the work.
 - Preparation for 2023 budget request.

Report of the Treasurer-

- Pledge income improved in August, presumably in response to sending of pledge reminders.
- The actual vs. budget is in line with forecasts for the year.
- Expenses continue to run slightly under budget with the exception of Administration due to one-time payments for legal fees and the audit, and office supplies
- Parish managers are requested to submit budgets for 2023 by October 11th.
- Calendar for 2023 budget: preliminary discussion of budget requests and revenue on 11/29, draft budget for review on 1/3/23, final consideration on 1/29/23.
- Vestry Action required for two items:
 - o The Accounting firm has advised the need for a Temporary Restricted Fund to account for expenditures for the Navajo land Partnership.
 - o Approval of the Audit

ACTION

Hank Donnelly offered a motion:

The Vestry accepts the 2021 Audit.

David Wellman provided the second.

Vote conducted by show of hands and was approved unanimously.

ACTION

Katherine Buchanan offered a motion:

The Vestry establishes a Navajo land Partnership Temporary Restricted Fund as a Vestry-directed temporary restricted fund to be used to support the Parish's outreach work in partnership with St. Christopher's Episcopal Church Navajo land. The Outreach Board Chair (or successor role) shall authorize all Fund disbursements. The Fund shall last for four (4) years unless the Vestry terminates it earlier or otherwise adjusts the term of the fund. Upon termination, any money in the Fund shall automatically go to the Outreach Board budget. Creation of this fund does not authorize acceptance of additional funds or non-Vestry approved fundraising.

Jan Lipscomb provided the second. Vote was conducted by show of hands and unanimously approved.

Liaison Reports

- Halloween Party update – Jan Lipscomb
- Tending our Soil – Nick Rogers reported on the first all day tending our soil event. Nancy Lucas will be joining the Committee.
- There will be a Learning Lab at St. Mark's on 11/12.
- Membership committee – Jeb Ory had several observations about newcomers. Families with children are checking out St. Mark's and families from before the pandemic have returned. Grate patrol and children's choir are keeping the families engaged. Jeb would like to figure out how to reach out to existing families that might not be active but are in our database and are Members.
- Communications Committee – Edna Boone reports the committee is preparing a guide for parish members on different communications channels and helpful tips.
- Check in effort report – St. Mark's has been contacting people who have moved that still financially support the church.

New Business –

- Discussion of canvass goals and potential ways to spend pledged income if the canvass reaches its aspirational goals.
- The Rector encouraged the Vestry to think ambitiously – what would blow Jesus away?
- Introduction of Charter for Membership Committee – consideration was set aside until the October meeting.

Meeting adjourned at 8:20 pm

