



## Minutes of the Vestry

February 22, 2022

The Vestry met via online platform Zoom at 7 pm on February 22<sup>nd</sup>.

Attending:

Clergy: Michele Morgan, Rector; Christopher Phillips, Assistant Rector

Wardens: Linell Grundman, Senior Warden

Vestry: Kit Arrington, Chris Berendes, Brent Bickley, Edna Boone, Fritz Henn, Jeb Ory, Shay Waye, David Wellman

Officers: Frank Nickerson, Treasurer; Kim Bayliss, Register

Guests: Julie Murphy, Steve Dalzell, Kenn Allen, Janice Gregory, Jan Lipscomb, Raiford Gaffney Louis Walsh, Lynn Kneedler

Absent: Andrew Stafford, Jim Pittman

Opening Prayer led by the Rector.

Approval of the Minutes – Minutes for the January 25<sup>th</sup> meeting were distributed to the Vestry via email. Kit Arrington moved that minutes be adopted by acclamation. The motion was seconded by Edna Boone. The minutes were approved.

Report of the Treasurer – The January financial results were not ready in time for presentation to the Vestry at the February meeting and will be presented at the March 22 meeting. The Finance Committee has calculated the Extended Vision surplus at \$15,692.76. Frank noted this amount could change until taxes are filed on April 15, 2022. Frank offered a clarification over the difference between Designated Funds, which the church is getting away from, and Temporary Restricted Funds which is the preferred method to set aside funds for specific projects. Creation of a Temporary Restricted Fund for Pastoral Care will be on the March Vestry agenda.

Report of the Sabbatical Committee – Louise Walsh and Kenn Allen, Sabbatical Committee co-chairs updated the Vestry on their recent actions. A list of proposed guest preachers has been present to Chris Phillips. The Vestry is encouraged to reach out to the Committee with any concerns over the plans of Rector's sabbatical.

Distribution of Extended Vision Surplus - Outreach Chair, Julie Murphy shared a memo outlining the Outreach Committee's recommendations for use of surplus Extended Vision funds with further information to address outstanding questions about the projects designated for Outreach Committee support.

## ACTION

Motion to accept the Outreach Board's recommendation to spend the existing Extended Vision surplus, that is currently totaled as \$15,692.76, in equal proportions on the Afghan Family Refugee Settlement Program, the Partnership between St. Mark's & St. Christopher's Episcopal Church Navajo land, and the Building Bridges Across the River/the ARC donation. Further, we propose that any future surplus money incoming from Extended Vision should be conveyed to Outreach for spending at their discretion offered by Kit Arrington and seconded by Chris Berendes.

The Vestry is guided by these principles in allocating the remainder of Extended Vision campaign funds:

1. To support projects that contain parishioner energy and engagement,
2. To honor the generosity of Joya Cox, and
3. To fulfill the commitments to the donors of the Extended Vision and Vision 2020 campaigns by making a significant gift to our broader community.

Motion was agreed to 9-0 with 1 abstention.

## Report of the Senior Warden –

- Edna Boone presented a video on the Washington Interfaith Network (WIN) event on 3/20 for Mayoral candidates. One hundred participants from St. Mark's are requested.
- Pastoral Care Planning – there are 23 members of the Pastoral Care Committee and presentation of a plan is expected before mid-April.
- The Personnel Committee is providing helpful support on personnel matters including the creation of a volunteer handbook, drafting contract for Patricia Catalano, securing personnel files, creating onboarding plan for officers, staff and volunteers.
- New web page for Vestry on the St. Mark's site.
- St. Mark's will host a speaker on 4/3/22, Matt Zeller with "No One Left Behind" about service member help for Afghan refugees.

Stewardship Committee - Proposed Amendment to the Charter needed to permit parishioners to serve on the Committee.

#### ACTION

Motion to amend "The Charter of the St. Mark's Stewardship Committee" as follows:

**In Part 3, Roles & Responsibilities:**

Delete:

- "However, where possible they will be passed through the Stewardship Committee for review and recommendation."

• **In Part 5, Affiliated Committees:**

Change the names of these committees:

- "Membership Development Committee" to "Membership Committee".
- "Planned Giving Committee" to "Legacy Lions".

• **In Part 6, Membership, Terms & Voting:**

Add:

- "or their designee" after "Senior Warden", "Junior Warden" and "Treasurer".

Add the following to the last sentence of the first paragraph:

- "; and additional members of the parish as appointed by the Vestry".

Delete the last paragraph ("A quorum for business. . .") and add the following:

- A quorum for business shall be two ex officio members and a majority of the remaining members. All members are entitled to vote. It is expected that business will be accomplished by consensus. Passage of any vote requires a majority of the voting members in attendance.

David Wellman offered the motion above. The motion was seconded by Jeb Ory. Vote was taken by show of hands with 9 in favor, 0 against, and 1 abstention.

#### ACTION

Motion to approve appointment to the Stewardship Committee as parish members: Raiford Gaffney, Margaret (Margie) Ware, Grace Aspinall, Matthew Dodge, Martha Huizenga, and Tom Getman offered by Edna Boone and seconded by Chris Berendes. Vote was taken by show of hands with 9 in favor, 0 against and 1 abstention.

Report of the Rector –

- The Annual Parish Meeting will take place on 3/27 via Zoom and will begin at 12 noon.

- Eligible voters will be posted at St. Mark's.
- Appreciate and thanks to the Nominating Committee.

Report of the Nominating Committee - Kit Arrington reported on the nominating committee's efforts to identify a slate of candidates for open positions which included broad outreach to a diverse group of parishioners. The following have agreed to stand for election:

Diocesan Delegate: Class of '25 -Tom Getman, Class of '24 - Mary Neznik, Class of '23 Ruth Roman

Vestry: Class of '25 - Harrison (Hank) Donnelly, Nick Rogers, Jan Lipscomb

Class of '24 – Katherine Buchanan (serving the remainder of David Wellman's term)

Junior Warden: David Wellman (resigning from Vestry Class of '24)

Report on Vestry Retreat - The Assistant Rector provided an update on plans for the Vestry Retreat to be held Friday, April 1 and Saturday, April 2.

Motion to Adjourn the meeting offered by Chris Berendes and seconded by David Wellman. Motion approved by unanimous vote.

Closing Prayer led by the Assistant Rector.