



Minutes of the Vestry

March 22, 2022

The Vestry met via online platform Zoom at 7 pm on March 22nd.

Attending:

Clergy: Michele Morgan, Rector; Christopher Phillips, Assistant Rector

Wardens: Linell Grundman, Senior Warden

Vestry: Kit Arrington, Chris Berendes, Brent Bickley, Edna Boone, Jeb Ory, Andrew Stafford, Shay Waye, David Wellman

Officers: Frank Nickerson, Treasurer; Randy Marks, Assistant Treasurer; Kim Bayliss, Register

Guests: Peter Hawley, Raiford Gaffney

Absent: Jim Pittman, Fritz Henn

Opening Prayer led by the Assistant Rector, Christopher Phillips

Approval of the Minutes – Minutes for the February 22nd meeting were distributed to the Vestry via email. Chris Berendes moved that the minutes be adopted by acclamation. The motion was seconded by David Wellman. The minutes were approved. Andrew Stafford abstained.

Report of the Senior Warden –

- Update on Pastoral Care planning Committee – An important part of the effort to enhance pastoral care at St. Mark's is the creation of a Temporary Restricted Fund for Pastoral Care. The Committee expects to have a proposed plan to the Rector by mid-April.
- Going away party for the Rector will take place on April 23rd between 10:30-1:00.
- Sr. Warden attended a briefing for religious institutions by the Homeland Security Department focused on threats related to the upcoming religious holidays.

- Update on St. Mark's mask policy – the COVID Task Force is meeting to discuss the mask policy considering the elimination of mask requirements in the District of Columbia.

ACTION

Motion for the Vestry to accept the recommendation of the Junior Warden, Senior Warden, and the Rector to appoint Matt Ossilinski to a four-year term to the Endowment Board. Motion was adopted 9-0 with 1 abstention.

Report of the Treasurer –

- St. Mark's budget is running a surplus as of February. Income is at budget and expenses are lower than budget.
- Sabbatical budget – a proposed budget is being developed. There are sufficient funds in the sabbatical reserve fund.
- Treasurer recommends the creation of a Temporary Restricted Fund to manage the funds associated with the St. Mark's Book Club.
- A generous donor has made a contribution to support pastoral care efforts. Treasurer recommends creation of a Temporary Restricted Fund that will be administered by the Pastoral Care Committee.

ACTION

To approve the following motion to create a St. Mark's Book Club Temporarily Restricted Fund:

To support the St. Mark's Book Club and their continuing operations, St. Mark's will establish the St. Mark's Book Club Temporarily Restricted Fund to hold the Book Club's monies for the Club's use. In the event the Book Club ceases operation due to the inability to fill vacancies and/or lack of members volunteering to serve on and perform the work of the Selection Committee, the [Book Club] Treasurer will notify the Vestry that the Club will be dissolved. Any Book Club funds remaining in the St. Mark's Temporarily Restricted Fund will revert to the St. Mark's Vestry account to be used as the Vestry sees fit.

Motion offered by Andrew Stafford and seconded by Linell Grundman. The motion was approved by a vote of 8-1 with one abstention.

ACTION

To approve the following motion to establish a Pastoral Care Temporarily Restricted Fund:

The Vestry establishes a Pastoral Care Temporarily Restricted Fund as a Vestry-directed temporarily restricted fund to be used to create and support a new Pastoral Care program for our parishioners. The Pastoral Committee Chair, and if no committee exists, the Sr. Warden, shall authorize all Fund disbursements. The Fund shall last for three (3) years, unless the Vestry terminates it earlier or otherwise adjusts the term of the fund. Upon termination, any remaining money in the Fund shall automatically go to the Christian Education for pastoral training.

Motion offered by Chris Berendes and seconded by Andrew Stafford. Motion approved by acclamation.

ACTION

Motion to accept the February 2022 Treasurer Report offered by Andrew Stafford and seconded by Jeb Ory. Motion was approved.

Report of the Rector –

- Update on preparations for the Annual Meeting March 27th
- Acknowledgement of the service of Vestry members whose terms are expiring – Kit Arrington, Andrew Stafford, and Shay Waye.

AOB –

- Jeb Ory updated the Vestry on the decision to include the Membership Committee as part of the Stewardship Committee.
- Authorization for 2022 Audit

ACTION

Motion to direct the Treasurer to engage Michael Febrey to conduct and audit in 2022 offered by Andrew Stafford and seconded by Linell Grundman. Motion passed by acclamation.

Closing Prayer led by the Rector, Michele Morgan

Motion to Adjourn the March Vestry meeting offered by Kit Arrington and seconded by Shay Waye was approved unanimously.

