



## Minutes of the Vestry

8-31-21

The Vestry convened for the August meeting at 7 pm via Zoom.

In attendance:

Clergy: Michele Morgan, Rector; Christopher Philips, Assistant Rector

Wardens: Linell Grundman, Sr. Warden

Vestry: Fritz Henn, Brent Bickley, David Wellman, Shay Waye, Edna Boone, Andrew Stafford, Jeb Ory, Chris Berendes

Officers: Frank Nickerson, Treasurer; Randy Marks, Assistant Treasurer; Kim Bayliss, Register

Guests: Raiford Gaffney

Absent: Jim Pittman, Jr. Warden; Kit Arrington

Opening Prayer was delivered by the Assistant Rector.

Approval of the Minutes: The minutes of the July 27<sup>th</sup> Vestry Meeting were circulated for review by email. There being no comments on the minutes, Fritz Henn moved that they be approved as submitted. Jeb Ory provided the second. The minutes were approved.

Report of the Treasurer: Frank Nickerson summarized the monthly Treasurer's Report.

- 57% of annual pledges have been collected.
- There is progress on collection of extended vision pledges.
- Audit results will be presented at the September Vestry meeting.
- 2022 Budget process is underway.
- Expenses for building maintenance have exceeded budget. Expenses for other items are lower than anticipated so far this year likely minimizing the impact. Better budgeting for maintenance

expenses is being discussed by the Finance Committee. The Finance Committee is also in discussions with the Endowment Board about potential support to help cover maintenance costs.

### **ACTION**

Andrew Stafford moved that the August Treasurer's report be approved by the Vestry. Chris Berendes provided the second to the motion. The report was approved by unanimous voice vote.

### Report of the Rector:

- Opening – St. Mark's will resume three Sunday services on 9/19. The 11:15 service will also be streamed online. Sermon Seminar will resume in person after the 9 am service. Safety protocols will include masks inside the building and collection of contact information. Sunday School and the Nursery will also resume.
- Fallback – in the event the infection numbers increase, the number of people attending services will be limited; Sunday School will be revisited; and, potentially a resumption of virtual services only. If there is an infection in the building, the church will shut down and quarantine.
- Volunteers – Five are needed for each service.
- Request for Vestry approval of a letter memorializing the employment agreement with Chris Phillips that 30% of his compensation as Assistant Rector is designated for housing.

### **ACTION**

Edna Boone offered a motion that the Vestry accept the letter designating 30% of the Assistant Rector's compensation for housing. Jeb Ory seconded the motion. The motion was approved by acclamation.

### Report of the Sr. Warden:

- Planning for the Retreat in October is underway.
- Personnel Committee Task Force expects to conclude its work in October.
- The Parish Fair will be held 9/12. Volunteers are needed.
- Reminder to sign up for Vestry Greeting.
- Coffee/Lemonade hour after 9 am service needs volunteers.

### **ACTION**

Motion to Approve Money Counters: Chris Berendes presented a motion for the Vestry to approve Janet Vail and Doug Ammon as money counters. Jeb Ory seconded the motion. The motion was approved by acclamation.

New Business:

- September meeting will be held on the 28<sup>th</sup>.

Motion to Adjourn: Andrew Stafford moved that the meeting of the Vestry be adjourned. Fritz Henn provided the second.