



Minutes of the Vestry

June 22, 2021

The Vestry convened via Zoom at 6:30 pm for the monthly meeting.

The following persons were in attendance:

Clergy: Michele Morgan – Rector

Wardens: Linell Grundman – Senior Warden, Jim Pittman – Junior Warden

Members of the Vestry: Chris Berendes, Kit Arrington, David Wellman, Shay Waye, Edna Boone, Jeb Ory, Brent Bickley, Andrew Stafford, Fritz Henn

Officers: Kim Bayliss – Register, Randy Marks – Assistant Treasurer, Frank Nickerson – Treasurer

Guests: Raiford Gaffney, Caleb Nelson Amaker – Director of Youth & Family Services

Opening Prayer by the Rector

Report of the Treasurer:

- Review of the financial results from May. There are outstanding pledges from the Extended Vision Campaign. The Rector, Senior Warden and the Treasurers will follow up.
- The Finance Committee has been evaluating the returns on reserve fund accounts. It is recommending that the Vestry approve moving the funds to investments that will achieve a higher return at an acceptable risk level.

ACTION

Motion to approve the June 2021 Treasurer's Report made by Andrew Stafford and seconded by Linell Grundman. Motion adopted by unanimous vote.

ACTION

Motion for the Vestry to authorize the Treasurer to open a separate Vanguard Star Fund Account for each of the Building Reserve (Account 70517), Operating Reserve (Account 70500), and Sabbatical Reserve (Account 70535) and transfer the full amount from those accounts into the appropriate Star

Fund Account, and with approval of the Senior Warden to approve transfer of \$10,000 from the Building Reserve Star Fund Account to a Vanguard Fund with a higher return and acceptable risk. Motion introduced by the Rector and seconded by Andrew Stafford. Motion carried by a unanimous vote.

Approval of the Minutes: The minutes for the May 25, 2021, meeting were circulated to the Vestry via email. Motion to approve the minutes was approved by unanimous consent.

Report of the Rector:

- Michele will be out of the office from July 5th-13th.
- Reopening is going well. Because the services are being broadcast online and recorded, "Prayers of the People" are not amplified during the service due to privacy considerations. Vestry members are encouraged to bring any concerns over this decision to Michele.
- Full reopening is slated for September. Outreach to stakeholders will begin soon.
- All of St. Mark's Diocesan Delegates are moving out of the Washington area. Raiford Gaffney has agreed to serve the remaining two years of one of the terms. Michele will recruit two more people to fill the other slots.

Report of the Senior Warden:

- Recognize Michele and the Assistant Rector Search Committee for their hard work.
- Thanks to Peter Hawley for taking on volunteer recruitment for the in-person services.
- Reopening has gone well. Thanks to Vestry members for doing the greeting during the service.

Junior Warden report:

- Nothing major to report. Progress is being made on all current projects.
- Annual service being done on air conditioner.
- Working on a 5 year budget to be presented at the retreat

Establishment of Personnel Committee Task Force:

- The Senior Warden explained the role of the committee is to develop best practices for the scope and duties of a Personnel Committee and establish human resource guidance for St. Mark's staff. Brandon Knight, Jim Pittman, Shay Waye, Rob Hall, Gregg Niblett, Gillian McGreen, Linell Grundman, and Frank Nickerson have agreed to serve on the Task Force.
- Expect to have a recommendation to the Vestry to establish committee by the end of calendar year 2021.

ACTION

Kit Arrington moved that the Vestry approve the creation of a Personnel Committee Task Force. Seconded by Edna Boone. Motion approved by a vote of 9-0.

Outreach Board update:

- Julie Murphy has agreed to Chair the Outreach Board. Recruitment for a co-Chair continues.

Report on Youth and Family Ministries:

- Director of Youth and Family Ministries, Caleb Nelson Amaker, updated the Vestry on new goals and vision statement for the program.
- The three long term goals to be achieved by 2024 include increasing the number of volunteers, the amount of service opportunities available, and the participation of youth and families.
- Vestry can support Youth and Family Ministries by taking the Safeguarding God's Children class (next in-person class is 8/28) and attending events.
- Announcements on Fall programming coming soon.

Installation of Vestry and Officers:

- All Vestry members and officers were sworn in by the Rector.

Vestry Retreat Plan:

- Rector will send out a Google Poll to determine a date for the retreat.

Beam fundraiser:

- Nora Howell has proposed making trivets/cutting boards from the old beams salvaged from the Parish Hall during renovation. This will require \$1500 upfront cost to produce the pieces.

ACTION

Motion for the Vestry to support the Parish Hall beams fundraiser introduced by Edna Boone and seconded by Kit Arrington. Motion passed by a vote of 8-0.

Meeting adjourned.

Closing prayer offered by Linell Grundman