



Minutes of the Vestry

May 25, 2021

The meeting was conducted over Zoom at 6:30 pm.

Attendance:

Rector: Michele Morgan

Wardens: Linell Grundman, Senior Warden; Jim Pittman, Junior Warden

Vestry: Shay Waye, Fritz Henn, Edna Boone, Brent Bickley, Andrew Stafford, Chris Berendes, David Wellman, Kit Arrington

Absent: Jeb Ory

Officers: Frank Nickerson, Treasurer; Randy Marks, Assistant Treasurer; Kim Bayliss, Register

Guests: Raiford Gaffney

Opening Prayer: Led by the Rector.

Approval of the Minutes: The March minutes, revised to include additional information on attendance were approved by unanimous consent. The April minutes were approved on the motion of Andrew Stafford and a second by Linell Grundman, also by unanimous consent.

Housing Stipend for Caitlyn Frazier: The Finance Committee recommends that St. Mark's provide a stipend for Caitlyn Frazier in the amount of \$1500 per year for the three years she is at seminary. This is a customary practice when a member of the church attends seminary.

ACTION

Edna Boone moved that the Vestry accept the Finance Committee's recommendation. Linell Grundman seconds the motion. The Vestry vote 9-0 to approve the Finance Committee recommendation.

Report of the Rector:

- An email will be sent to all parishioners with the covenant setting out expectations for behavior as the community regathers for in-person services.
- The search for an assistant rector has progressed through the first round of initial interviews. The goal is to have a new person in place by 7/1/21.
- The church office will be re-opening 5 days a week. Rental of church space won't resume until the Montessori school year ends on 7/1/21.
- A mask policy will remain in effect at St. Mark's until further notice.

Report of the Senior Warden:

- Linell has completed Parish Vitality training.
- A Sunday School Task force has been formed and will be led by Stephanie Deutsch and Caleb Nelson Amaker. A plan will be submitted by August.
- A Personnel Committee is in formation.
- Chris Berendes is leading a Parish Communications Task Force.
- Volunteer support to manage the in-person services has been remarkable.
- St. Mark's will be offering Parent Café Training.
- St. Mark's presented a check to the Free Minds Book Club and Workshop, the recipient of the Lenten Mite Box project in the amount of \$2700.

Report of the Junior Warden:

- Repair to damaged Nave floors has been postponed. A potential low-cost option to fix the floors will not work. The estimate to repair the damage is \$10,500.
- Current work underway includes repointing of exterior brick, repair of rotten wood and repairs to exterior gutters.
- Security cameras to be installed in 2 weeks.
- Creation of a Master Workbook on the structures of the church to allow for budgeting of maintenance is in progress.

Report of the Treasurer:

ACTION

Motion to accept revisions to the April 2021 Treasurer's Report offered by Kit Arrington and seconded by Brent Bickley. Approved by unanimous consent of the Vestry.

Motion to adopt the May 2021 Treasurer's Report offered by Andrew Stafford and seconded by Kit Arrington. Motion approved by unanimous consent of the Vestry.

Christian Education update: Postponed until June meeting.

Request for Special Fundraiser: David Wellman agreed to work with Michele to consider new procedures for special fundraising requests. Consideration of the special request tabled until June.

Update on Parish Managers:

- Julie Murphy has agreed to be Chair of the Outreach Board.
- David Wellman has agreed to be Finance Committee Liaison.
- Further discussion at the next Vestry meeting.

New Business:

- Looking for volunteers to help organize coffee hour in the courtyard after the June 6th service.

Closing Prayer: Led by LInell Grundman, Senior Warden

Meeting adjourned at 8:01 pm.