



## Minutes of the Vestry

April 19, 2021

The Vestry meeting was conducted over Zoom. The following persons were in attendance:

Clergy: Michele Morgan – Rector

Wardens: Linell Grundman – Senior Warden, Jim Pittman – Junior Warden

Vestry: Shay Waye, Fritz Henn, Chris Berendes, Brent Bickley, Jeb Ory, David Wellman, Edna Boone, Andrew Stafford, Kit Arrington

Officers: Frank Nickerson – Treasurer, Randy Marks – Assistant Treasurer, Mary Thuell – Counsel, Kim Bayliss – Register

Guests: Karen Wiedman, Josie Jordan, Raiford Gaffney, Louise Walsh

The Opening Prayer was offered by the Rector.

**Approval of the Minutes:** Motion was made by Kit Arrington and seconded by Fritz Henn to approve the minutes for the February 2021 Vestry meeting. The motion was approved.

Approval of the minutes for the March 2021 Vestry meeting was held over until the May meeting.

**Report of the Rector:** The position for Associate Rector is being advertised. Michele notified the Vestry that a Barring Order is in place preventing a former parishioner from entering the facilities. Vestry members will get a copy. The Order is in place through February 2024.

**Report of the Senior Warden:** The Senior Warden has completed the Diocesan training for Wardens. A Personnel Committee is being established.

**Report of the Junior Warden:** Several projects have been completed recently including squirrel control, replacement of auto-flushers in the basement bathrooms, and repair of the air conditioning unit in Baxter Hall.

**Report of the Treasurer:** The Finance Committee decided not to pursue a second PPP Loan for the Yoga and Dance Studios as the structure of the program did not allow for applications for sub-units of a qualifying entity.

**Report of the Reopening and Regathering Committee:** Karen Wiedman, Chair of the Committee briefed the Vestry on the path to reopening and gathering for in-person worship. She explained that the plan does not include non-worship uses of the building and that detail for implementing the plan is being worked out and will require many volunteers. The plan must be submitted to the Diocese for approval. Once approved it is estimated that the first in person worship service could take place in 4-6 weeks.

**VESTRY ACTION:**

Andrew Stafford moved to adopt the report of the Reopening and Regathering Committee and forward the plan to the Diocese for approval. The motion was seconded by Brent Bickley. Vote was taken by show of hands and the motion was adopted.

**Report on Building Security:** Junior Warden, Jim Pittman, reported to the Vestry that exterior cameras will be installed on the building. There are several grant programs to help with the expense to which St. Mark's will submit an application. Mary Thuell advised that a notice informing people recording is taking place is required. She also recommended that the church develop a policy on retention of recordings and third-party access.

**Briefing on Liaison Positions:** The Senior Warden explained the role of liaisons to the new Vestry members. The liaison positions for Parish Life and Outreach are currently unfilled.

**New Business:**

Kit Arrington invited the Vestry to participate in the WIN action on 4/24/21.

St. Mark's has a new seminarian.

The date for Vestry meetings has been changed to the 4<sup>th</sup> Tuesday of the month at 7:00 pm. The next meeting will take place on May 25<sup>th</sup>.

**Closing Prayer:** Offered by the Senior Warden.

Meeting adjourned.