

St. Mark's EPISCOPAL CHURCH

Capitol Hill

3rd & A Sts SE,
Washington, DC



Minutes of the Vestry

June 15, 2020

This meeting of the Vestry was conducted via videoconference.

Present:

Clergy: Michele Morgan, Rector

Wardens: Ryan Baugh, Senior Warden

Vestry: Brandon Knight, Tracy Councill, Kit Arrington, Andrew Stafford, Jim Brooks, Shay Waye, Christina Herman, Amber Macdonald

Officers: John Edwards, Treasurer; Kim Bayliss, Register

Not Attending: Alix Pereira, Jim Pittman

Brandon Knight gave the opening prayer.

Approval of the minutes: Andrew Stafford moved to approve the minutes from the previous meeting. Kit Arrington seconded the motion. The Vestry voted to approve the minutes.

Treasurer's Report: John Edwards provided the Vestry with an updated financial report based on reconciled financial reports for April and draft financial reports for May. Although pledge income has not decreased, the finance committee retained its conservative assumption on potential reductions given the uncertainty of the economy and the ability to gather in person at St. Marks. The projected year-end deficit is \$131K.

The Finance Committee expects that 100% of St. Mark's PPP loan will be eligible for forgiveness based on the latest SBA criteria.

The financial forecast suggests St. Mark's can retain key aspects of our parish priorities including outreach and maintaining all personnel salaries and benefits by using available reserves if the current level of support from parishioners continues.

The Line of Credit has been reduced to \$171,000 as a result of additional extended vision pledge payments.

The 2019 annual audit is underway but will be delayed as a result of COVID-19. The Finance Committee is in the process of updating the St. Mark's Basic Financial Resolution and will present a new version to the vestry later this summer for adoption.

The vestry discussed acknowledging the continued support of parishioners and weekly service attendance numbers at the Annual Meeting.

Report of the Nominations Committee: Tracy Council reported that there are only two candidates for the vestry as one of the people that had previously announced their intention to run is now moving. The vestry discussed recruitment of another candidate.

The Rector and Senior Warden discussed Annual Meeting plans. Several different online voting platforms are being evaluated. There will be a segment on questions for the Treasurer. Candidates will be asked to record their brief statements that can be played at the Annual Meeting. There are openings for Outreach co-chair, Parish Counsel, and Parish Life Liaison.

Report of the Rector: Michele alerted the vestry that she would be submitting testimony to the DC Council on the Police Department budget. There is a new banner on the church in support of Black Lives Matter with a quote from Bishop Curry. Michele will propose that all St. Mark's leadership take the anti-racism training offered by the Episcopal Church. The Children's Service for June is being moved to 6/20. The liturgy on 6/28 will be Lessons in Democracy in celebration of July 4th.

Tracy Council reported that the plan to engage parishioners with small gatherings over Zoom is moving forward.

Ryan Baugh encouraged the vestry to check out the community coffee hour offered on Sundays after the 10 am service, beginning approximately 11 am.

Jim Brooks gave the closing prayer.