

St. Mark's EPISCOPAL CHURCH

Capitol Hill

3rd & A Sts SE,
Washington, DC



Minutes of the Vestry

May 18, 2020

This meeting of the Vestry was conducted via video conference.

Present:

Clergy: Michele Morgan, Rector

Wardens: Ryan Baugh, Senior Warden; Jim Pittman, Junior Warden

Vestry: Kit Arrington, Shay Waye, Amber Macdonald, Tracy Councill, Andrew Stafford, Jim Brooks, Christina Herman, Alix Pereira, Brandon Knight

Opening Prayer: Michele Morgan

Approval of the Minutes: Tracy Councill moved that the minutes be approved subject to correcting the date. Andrew Stafford seconded. The motion was agreed to.

Report of the Treasurer: John Edwards presented an updated budget forecast for the remainder of the year but cautioned that it is very preliminary and based on many assumptions about expenses and income for which there is not predictable information at present. The revised budget forecasts a \$137K shortfall which can be made up with an expected \$160K of reserves. While the raw numbers and forecast suggest we currently will be able to retain key aspects of our parish priorities (robust outreach in this time of need and keeping all personnel salaries & benefits intact), this will consume most of our available reserves and will depend on continued support from parishioners to be sustainable moving forward. Michele will be collecting more data on pledge income and expenses to refine the revised budget assumptions. The Finance Committee will meet in June to review May income and expenses and provide an updated report to the Vestry.

Report from Outreach Committee: Christina Herman asked the Vestry for guidance on behalf of the Outreach Board on whether its budget should be modified in light of the change in St. Mark's finances. The Vestry agreed that outreach should continue that the original 2020 budgeted levels and defers to

the Outreach Committee on priorities. There will be a page added to the St. Mark's website for information on donating or volunteering.

Parish Life Committee Proposal: Tracy Council circulated to the Vestry a proposal to increase small group engagement during the inability of parishioners to gather in the building. The Vestry supports the proposal.

Report from the Rector: Michele is awaiting guidance from the Episcopal Diocese of Washington for holding our Annual Meeting and hopes to have options to present at the next Vestry meeting. She would like feedback on the "Growing with God" presentation she and Caleb conducted for St Mark's youth.

Closing Prayer: Ryan Baugh