

Minutes of the Vestry meeting
Monday, May 20, 2019
6:30 pm

Present:

Clergy: the Rev. Michele Morgan, Rector
Wardens: Ryan Baugh, Senior Warden

Vestry: Andrew Stafford, Christina Herman, James Brooks, Alix Pereira,
Brandon Dunn Knight, Amber Macdonald, Kit Arrington.

Officers: Michelle Strange, Register
John Edwards, Treasurer
Rosemary Harold, Counsel

Absent: the Rev. Scott Lipscomb, Assistant Rector
James Pittman, Junior Warden
Vestry members: Tracy Council, Shay Waye

Visitors: Nora Howell, former Senior Warden, Raiford Gaffney

The opening prayer was offered by Raiford Gaffney. The Rector presided.

The Annual Meeting was held March 24, 2019. A brief Vestry meeting was held at the baptismal font after the Annual Meeting.

John Edwards, Treasurer and Michelle Strange, Register, were confirmed at that Vestry meeting.

Treasurers Report:

John Edwards met with the auditor this month and his report will be presented at June's meeting for vestry approval.

An error in the previous Treasurer's report was noted, and corrected amount for Music was announced.

Vestry discussed whether the 2019 budget should be amended, approved as a new budget or a footnote added.

One designated fund, Middle East working group, may need to be a satellite fund rather than a designated fund.

Junior Wardens Report (Delivered by Rector)

Sound system has been installed and needs some tweaking.

Thermostats for new HVAC system need adjustment. They are turning themselves off at night.

Christina Herman requests that we provide guidelines on acceptable temperature range, and post them for all groups using the church.

Work on the tower may need to include flashing repair. An estimate has been requested from the contractor.

Extended Vision

Rob Hall and Jackie Boddie gave a presentation after the 11:15 and 5 pm services on May 5th. They continue to talk to parishioners about their pledges to Extended Vision.

PMM

Patricia is finalizing a checklist for PMM to use, and will have it translated into Spanish. Christina Herman noted that the piano in the music studio is very dusty. The Rector will consult Jeff Kempeskie on whether it should be added to PMM checklist.

Garbage

Alix Pereira noted that there is standing water outside the kitchen exit. The Rector noted that it may be due to trash waiting for pickup, or HVAC issues. She will mention it to the Junior Warden.

Line of Credit

Documents were posted on the Google drive for the Vestry to read. John Edwards explained that applying for a Line of Credit with National Capital Bank, rather than a second mortgage, was suggested by loan officer Ryan McKinley.

The Endowment board met in April and approved the Finance Committee's request, detailed below in Motion for the vestry.

Motion for the vestry, as cited in the Treasurers report: "Pursuant to the Vestry's motion at their March meeting authorizing the Finance Committee and Extended Vision to proceed with securing an LOC to cover expected Extended Vision cash flow deficits starting in July 2019, the Vestry approves the Finance Committee's and Endowment Board's proposal to pledge a portion of the Endowment funds (\$875,000) as collateral for an LOC at National Capital Bank with a \$600,000 limit, per the terms of the attached Endowment Board motion and the term sheet prepared by National Capital Bank."

The discussion centered on how this Line of Credit would work, and whether beneficiaries of the Endowment were consulted. John Edwards confirmed that the two most active funds, music and the Dozier scholarship fund, were notified.

Edwards noted that once we use a portion of the endowment fund as collateral, we'd need the bank's permission to use endowment money.

James Brooks asked if we will pay off the line of credit by the end of the year?
Edwards said no.

Rosemary Harold reported on the legal ramifications, that the church could face a legal challenge by donors to a particular fund. James Brooks asked if all of this was disclosed to the bank. Edwards reports that this risk is "small," which Harold corrected to "low to moderate."

Amber Macdonald moved to approve the request. Andrew Stafford seconded.
Motion was passed, Brandon Dunn Knight abstaining.

Parish Retreat

Kit Arrington reported on the upcoming parish retreat at Claggett, June 8-9.
Registration closes Sunday May 26th.

Brandon Knight reflected that our parish retreat often conflicts with PRIDE celebrations.

Ryan Baugh announced that we did not reserve Claggett for a retreat in 2020 and plan to do something either on location or at another church.

The theme of the 2019 retreat will be "Gifts in Community," with emphasis on small groups forming.

Betsey Agle would like to lead discussion on the development along the Anacostia and its impact on housing.

Liasion reports:

Canvass: Alix Pereira is asking for help planning the 2020 canvass.

Michele will be part of a retreat that helps smaller congregations develop a template for their canvass. Those materials will also be available to us.

Lambda Lions: Brandon Knight reported the gathering at Rob Hall's house had 19 attendees. Their emphasis will be "Moving beyond tolerance to acceptance." Knight and Mary Ellison will be co-chairs.

Parish Life: Christina Herman reported that the 20s and 30s have a hike organized for May 25, there is a Third Agers potluck with Scott to talk about theology on June 1, and the Middle Agers potluck to talk about aging parents is on June 15. The Middle Agers are also planning a camping trip this summer. That group has new leadership: Jennifer Dalzell and Jim Brooks! The Lambda Lions had a gathering with Scott earlier in May.

Assistant Rector's report (by Rector)

Small groups are forming around geographical locations or interests such as widow/widower support group. These groups will be self-led, with input from Rector and Assistant Rector. More work will be done at the parish retreat.

Youth director update

Brandon Knight asked for an update on Caleb's work as youth director. The Rector will consult with Steve Dalzell for goals and performance reviews used with previous Youth director.

New vestry members liaison assignments need to be made.

The 3 newly elected vestry members: Andrew Stafford, Kit Arrington and Shay Waye, need liaison assignments. There are openings in membership, worship and finance. Stafford volunteered to work with finance. Further discussion was tabled until the June Vestry meeting.

Senior Warden's report

Vestry members need to sign up to welcome at 11:15 service.

Ryan is asking vestry members to send him their goals.

Brandon Knight offered to help plan the Vestry retreat this fall.

8:47 dismissal and prayer by the Rector.

Respectfully submitted,
Michelle Lynn Strange
Register