

St. Mark's EPISCOPAL CHURCH

Capitol Hill

3rd & A Sts SE,
Washington, DC



Minutes of the Vestry Meeting
Monday, December 16, 2019
7:00 pm

Present:

Clergy: The Rev. Michele Morgan, Rector
The Right Rev. Mariann E. Budde, Bishop Diocese of Washington

Wardens: Ryan Baugh, Sr. Warden, Jim Pittman, Jr. Warden

Vestry: Jim Brooks, Tracy Council, Alix Periera, Christina Herman, Amber Macdonald,
Kit Arrington, Andrew Stafford, Shay Way

Officers: John Edwards, Treasurer

Absent: Vestry Member Brandon Knight

Guests: Linnell Grundman, Kenn Allen, Raiford Gaffney, Sarah Baldwin

Call to Order: The meeting was called to order by the Rector, who offered an opening prayer.

Bishop's Report/Discussion on Diocesan Contribution: The Bishop presented two charts from the most recent St. Mark's Parochial Report. These charts show Operating Revenue vs. Expenses with Plate and Pledges from 2001 to 2018. Operating revenue is increasing while the number of pledge units and weekly attendance is declining. The declines are consistent with changes in worship patterns and reflect transitions at St. Mark's. The second chart measures Average Sunday Attendance, Confirmations, Receptions and Baptisms (CRAB), Pledge Units, and Funerals from 2001 to 2018. The numbers have remained very steady for St. Mark's. The Bishop reported that St. Mark's is one of the largest and strongest parishes in the EDW. She asked St. Mark's to consider an annual contribution of 10% of operating revenues. The 2018 contribution was 4.6% of operating revenue. The goal is for all Parishes to tithe (10%). There are 10 Parishes in the EDOW that currently tithe. The Diocese is working on a strategy to help congregations grow and thrive and for EDOW to broadly share the gospel. Contributions to the Diocesan fund help parishes establish new programs to attract members, as well as support

clergy. The Bishop asked the Vestry to consider playing a bigger role in Washington DC with other parishes on big issues of concern, like racial reconciliation and expanding our ministry.

The Bishop will be presiding at services on Sunday, February 23rd and meet with the vestry at 1:30 pm.

Appointment of the Registrar: Kit Arrington moved, Jim Brooks seconded and the Vestry concurred, that Kim Bayliss be appointed as Registrar.

APPROVED

Vestry Minutes: The minutes of the November meeting were distributed electronically prior to the meeting. Amber Macdonald moved, seconded by Tracy Council, the Vestry concurring that the minutes be

APPROVED

Treasurer's Report: The Treasurer reported that we are on budget for 2019 and half of the draw on the line of credit has been paid back. Another large donation is expected which would enable the Endowment Board to release funds for collateral. The third draft of the 2020 budget eliminated the \$130,000 projected deficit through reductions in the repair and maintenance budget.

Diocesan Contribution: Amber Macdonald moved with Tracy Council seconding, that St. Mark's increase the Diocesan contribution for 2019 by 1%. The Vestry discussed the benefits of helping smaller congregations and contingencies in the event there is a budget shortfall. The motion was

APPROVED

Acceptance of Directed Contribution: Andrew Stafford moved, and Tracy Council seconded, that the Vestry accept a \$5,500 donation from a parishioner to perform "The Mass for the Oppressed." The Vestry concurred and the motion was

APPROVED

2019 Canvass: Alex Pereira updated the Vestry on the status of the canvass: 181 pledge units, \$660,000 or 70% of goal. Alix requested volunteers to make 120 calls before the end of the year. The Rector intends to send individual emails to parishioners asking for a pledge increase.

Request from Hospitality Committee: Kenn Allen urged the Vestry to participate by signing up to provide food/drinks for the 10:45 coffee hour and lunch after the 11:15 service one Sunday per quarter.

What is Working/What Needs Attention: On what is working, comments included music, the staff, Advent Art, and the Advent Retreat with Patricia. On what needs attention, comments included new member greeting, scheduling a pillar heads meeting, activating bigger corps of

volunteers, adherence to parliamentary procedures, and beginning the planning for the Annual Meeting.

Rector's Report: Circulated electronically prior to the meeting. No further discussion.

Jr. Warden's Report: Circulated electronically prior to the meeting. Briefly discussed during the Treasurer's Report. Reduced the repair and maintenance budget by \$130K by terminating unnecessary contract and relying on volunteers.

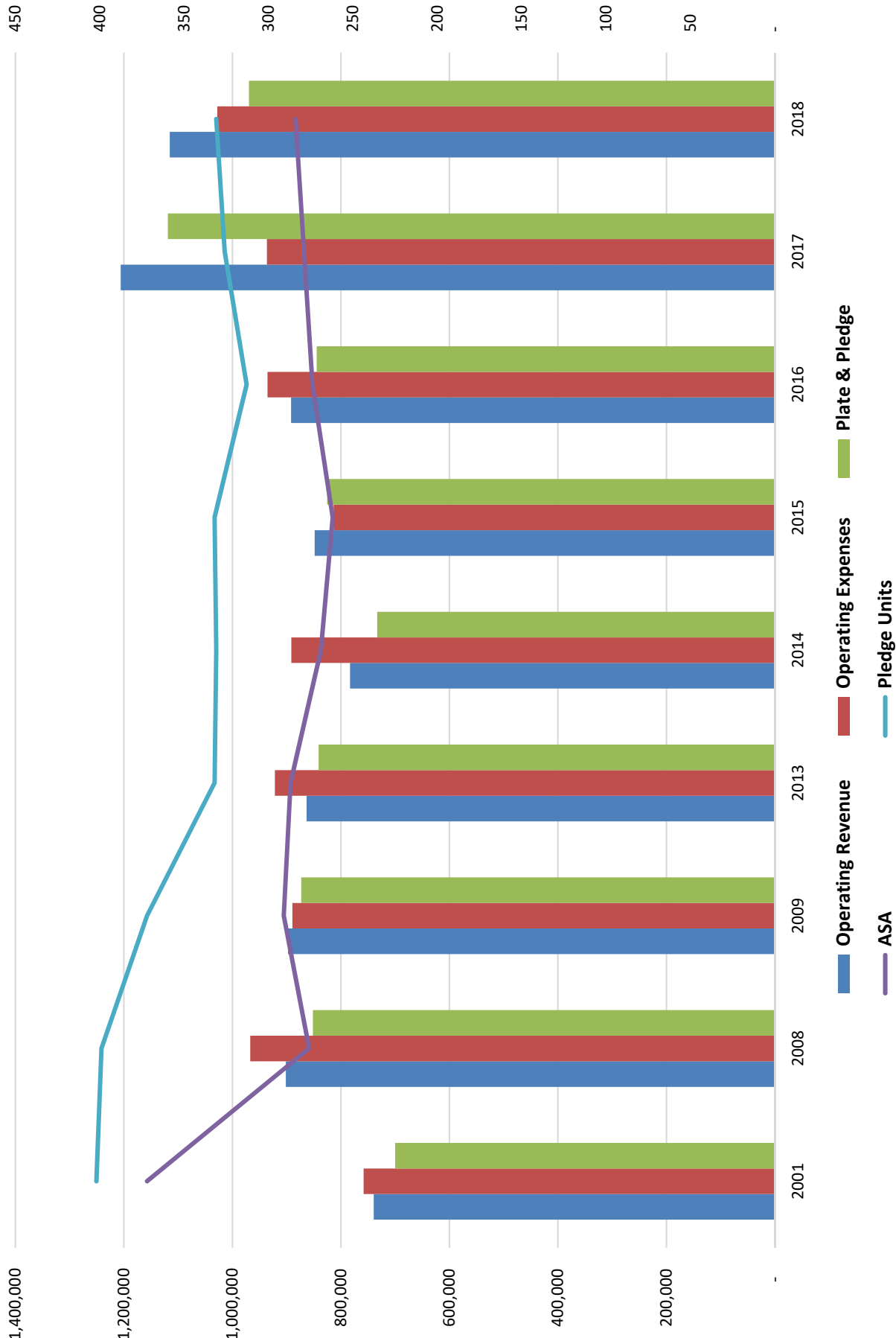
Senior Warden's Report: Ryan Baugh discussed the need to activate a bigger corps of volunteers.

Closing Prayer: The Closing Prayer was offered by the Rector.

The meeting concluded at 8:30 pm.

Respectfully Submitted,
Kim Koontz Bayliss, Register

Operating Rev v. Exp w/P&P (St. Mark's, DC)



ASA, PU, CRAB, & Funerals (St. Mark's, DC)

