

St. Mark's EPISCOPAL CHURCH

Capitol Hill

3rd & A Sts SE,
Washington, DC



Minutes of the Vestry Meeting
Sunday, October 16, 2016
1:15 p.m.

Present:

Wardens: Peter Sherer, Senior Warden
Doris Muller-Burton, Junior Warden

Vestry Members: Stephen Dalzell, Thia Hamilton, Fritz Henn, Martha Huizenga, Beth Mahood;
Christina White, Karen Wiedemann

Officers: Mary Anderson Cooper, Register; Andrew Stafford, Treasurer; Jack Burton,
Manciple; Michael Knipe, Counsel

Staff: Caroline McReynolds-Adams, Director of Youth & Family Ministries

Absent: Vestry Members Stephanie Deutsch and Doug Jackson; The Rev. Michele
Morgan, Priest-in-Charge; The Rev. Justi Schunior, Associate Rector.

Guests: Beryl Maloney-Lillaston and Chuck Divine

The minutes of the previous meeting were approved electronically prior to the meeting.

CHECKING IN:

Treasurer Andrew Stafford reported that he is moving to New York very shortly and that he is working with Assistant Treasurer Huizenga to transition her into the Treasurer's position. The Vestry expressed appreciation for his devoted and outstanding service.

Fritz Henn reported that he has bought a house on the Eastern Shore.

TREASURER'S REPORT:

Andrew Stafford reported that September's income was the lowest in 2016, but better than the same month in 2015. August actually produced a surplus.

He reported that the bookkeeper has suggested improvements in the handing of designated funds and is developing a schedule for how to accomplish those changes.

Penny Hansen is retiring from the Finance Committee after many years of service but will continue to handle the administration of the Chapel Columbarium. The Vestry expressed its appreciation for her outstanding contributions to the management of the church's finances.

Andrew said that he had discovered that a \$9,000 overpayment had been made for clergy pension, which is now being refunded.

JUNIOR WARDEN'S REPORT:

Junior Warden Burton reported that the church sign at the corner of Third and A Streets has deteriorated and the needs restoration. Any change to the sign beyond renovation of the existing one would have to be approved by the Fine Arts Commission. The restorer will use a paint that is much more durable than what is currently in place. The brass calendar boxes near the outside doors also need repair. The total cost for these projects will be about \$9,000. A sign is also needed to designate the handicap accessible entrance. The funds to cover these expenditures are to be requested from the Endowment Fund.

Vestry Member Mahood moved, the Junior Warden seconding, and the Vestry concurring that the motion to authorize these expenditures be **APPROVED**

The Junior Warden moved the following two resolutions regarding the naming of spaces within the parish buildings:

Whereas, the late Marian V. Ball donated funds to purchase the first rectory which, in turn, was sold to purchase the second rectory, which, in turn was sold to create the Building Endowment; and

Whereas, the Building Endowment (\$500,000) was used to partially fund the Vision 2020 project, and

Whereas, Marian V. Ball has been a silent part of our history,

Therefore, Be it resolved:

The new expanded undercroft shall bear a sign dedicating it to the contribution of Marian V. Ball.

This resolution was seconded by Vestry Member Steve Dalzell.

Whereas, the late Josephine Turner donated funds to refresh the old parish hall, subsequently named in her honor, and

Whereas, in 1984, Ms. Turner gave the brownstone at 118 – 3rd St., which became known as Baxter House, to St. Mark's and

Whereas, her generosity extended to a matching grant to complete the construction of the Undercroft,

Therefore, be it resolved:

The undercroft, that is, the portion of the lower level that is beneath the nave where the Sunday School rooms, Adams Room, Dozier, Trusheim Nursery, Lions Den and Sexton's office are located, shall henceforth be referred to as the Turner Wing and shall bear signage to that effect.

This resolution was seconded by Vestry Member Huizenga,

Both resolutions were unanimously

APPROVED.

SENIOR WARDEN'S REPORT

The Senior Warden reported that the process to name the next Rector will be discussed in October and November, with a decision made in December.

He reported that he had entered into an agreement with the Diocese to form a partnership with Calvary Episcopal Church, with the goal of helping to revive our race and reconciliation efforts. St. Mark's will contribute \$4,000 to this project, most of which will take place at Calvary.

Vestry Member Henn moved, Junior Warden Burton seconding, and the Vestry concurring unanimously that the Senior Warden's action be

APPROVED.

The Priest-in-Charge and Senior Warden will meet with the Senior Warden from Calvary to design the program.

EXECUTIVE SESSION:

The Vestry entered into an Executive Session to discuss the process for naming the next Rector.

Respectfully submitted,
Mary Anderson Cooper, Register